

TESTIMONIALS

“Using HOST has saved us tens of thousands of dollars per year compared to setting up a branch office. We really appreciate their professionalism.”

-Air Doctor Solutions

“I was working from home and answering my own phone and retrieving my messages from voicemail periodically. Working from my office at HOST Business Services, I have far fewer distractions and, frankly, get a lot more done. I think it is possible that my productivity has doubled. The receptionists are available to perform administrative tasks that I would normally do myself so I am able to focus on my most profitable activities. My workday is more peaceful without the interruptions that I had while working at home.”

-Bush Law Firm

HOST Business Services

321 North Mall Drive Building R
St. George, Utah 84790

P 435.674.6600
F 435.216.1180

www.hostbusinessservices.com



From the Offices of
HOST
BUSINESS SERVICES



To stay competitive in today's market, HOST offers the latest technologies combined with shared services to give your small business a big presence.





“When you are looking for a bang for your buck, HOST Business Services really stands out. As one of their smaller clients, I get treated with exceptional professionalism and service as if I were one of their larger clients. Size does not matter! The value you receive as one of HOST’s clients is about the best I have ever seen. There are so many available perks that modern businesses desperately need, all at a reasonable cost, and that’s in addition to their excellent on-site décor, friendly and capable staff, and excellent location. HOST helps me to be successful every day!”
-Howe Insurance Brokerage, LLC



MAIN PACKAGES

PHONE PACKAGE- \$99

- LOCAL BUSINESS PHONE NUMBER OR EXISTING NUMBER
- CUSTOMIZED AUTO ATTENDANT WITH CALL FORWARDING
- VOICEMAIL WITH EMAIL NOTIFICATION (24/7 ACCESS)
- DEDICATED BUSINESS FAX NUMBER
- OUTGOING EMAIL TO FAX
- AUTOMATED CALL SCREENING
- ON-DEMAND CONFERENCE CALLS
- UNLIMITED LOCAL CALLS
- 100 LONG DISTANCE MINUTES

OFFICE PACKAGE- \$99

- LIVE MAIN-LOBBY RECEPTIONIST
- PROFESSIONAL STREET ADDRESS
- MAIL COLLECTION AND HANDLING (24/7 ACCESS)
- WEB BASED SCHEDULING FOR CONFERENCE ROOM/ TEMPORARY OFFICES
- 8 HOURS OF CONFERENCE ROOM/TEMPORARY OFFICE
- HIGH SPEED INTERNET IN OFFICES AND CONFERENCE ROOMS
- HIGH SPEED COPIER/ SCANNER (24/7 ACCESS)
- 50 BLACK AND WHITE COPIES



RECEPTIONIST PACKAGE- \$149

- INCLUDES PHONE SERVICES
- 100 LIVE RECEPTIONIST MINUTES
- LIVE MAIN-LOBBY RECEPTIONIST TO MEET AND GREET YOUR CUSTOMERS DURING BUSINESS HOURS
- LIVE RECEPTIONIST FOR CALL ANSWERING WITH YOUR PERSONAL PHONE PROMPT
- LIVE CALL – SCREENING TRANSFERRING AND FORWARD
- APPOINTMENT SCHEDULING
- LIVE INBOUND AND OUTBOUND SALES SUPPORT
- INVOICE COLLECTIONS
- PROFESSIONAL SUITE ADDRESS
- WE ACCEPT UPS, FEDEX, AND OTHER CARRIERS

COMBINED PACKAGES

- PHONE AND OFFICE PACKAGE - \$149
- RECEPTIONIST AND OFFICE PACKAGES - \$ 199