Host Packages

Brochure

Local Business Phone Number

- We provide a local, business phone number for you at no additional cost, or you can bring your own phone number to our office. You can also have additional local phone numbers and extensions for your different business functions or employees (see additional services).
- Receive a Complimentary Business Listing in Multiple Phone Books

Dedicated Business Fax Number with Automatic Fax to Email

- Receive your faxes right to your email in a PDF format, so you can view them anytime from anywhere for no additional charge.

Outgoing Email to Fax Capabilities

- Send a fax directly from your email. Allows you the flexibility of sending a fax without being at a fax machine; just attach the document to an email and send.

Customized Auto-Attendant with Call Forwarding to Cell or Home Office Phone

- Professionally recorded business greeting played when a customer calls. "Thank you for calling, please hold..." This service is available with your office phone number as well as with your cell phone.

Voicemail with Email Notification - 24/7 Remote Access

- Receive an email with an audio file attached each time you get a voicemail, so you can listen to your messages anytime and from anywhere.

Automated Call Screening (Optional)

- Customize the professionally recorded options provided to your callers: "Press 1 for sales, Press 2 for Voicemail, etc" Callers will then be forwarded to you or other members of your team, according to your directions.

Web Based Private Office and Conference Room Scheduling

- You're in control to schedule rooms anywhere you have internet access, even on short

notice.

"Cell Phone as an Office" (Connecting your Cell Phone as an Extension to our Office System)

- Our live receptionists can still answer your incoming calls and transfer callers to your cell phone as if you were in the office.

Web-Based Command Center for Call Handling Management

- You're in control of how we answer your phone calls. Change your greeting anytime, or give instructions when you will be unavailable. These directions are immediately available to our live receptionists.