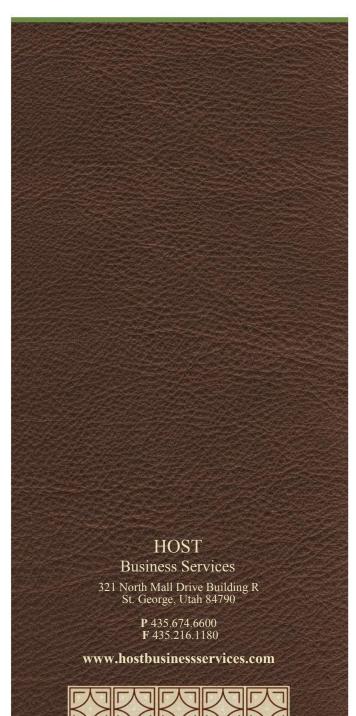
## **TESTIMONIALS**

"Using HOST has saved us tens of thousands of dollars per year compared to setting up a branch office. We really appreciate their professionalism." -Air Doctor Solutions

"I was working from home and answering my own phone and retrieving my messages from voicemail periodically. Working from my office at HOST Business Services, I have far fewer distractions and, frankly, get a lot more done. I think it is possible that my productivity has doubled. The receptionists are available to perform administrative tasks that I would normally do myself so I am able to focus on my most profitable activities. My workday is more peaceful without the interruptions that I had while working at home."

-Bush Law Firm





From the Offices of





To stay competitive in today's market, HOST offers the latest technologies combined with shared services to give your small business a big presence.





"When you are looking for a bang for your buck, HOST Business Services really stands out. As one of their smaller clients, I get treated with exceptional professionalism and service as if I were one of their larger clients. Size does not matter! The value you receive as one of HOST's clients is about the best I have ever seen. There are so many available perks that modern businesses desperately need, all at a reasonable cost, and that's in addition to their excellent on-site décor, friendly and capable staff, and excellent location. HOST helps me to be successful every day!" -Howe Insurance Brokerage, LLC



# **MAIN PACKAGES**

#### PHONE PACKAGE- \$99

-LOCAL BUSINESS PHONE NUMBER OR EXISTING NUMBER -CUSTOMIZED AUTO ATTENDANT WITH CALL FORWARDING -VOICEMAIL WITH EMAIL NOTIFICATION (24/7 ACCESS) -DEDICATED BUSINESS FAX NUMBER -OUTGOING EMAIL TO FAX -AUTOMATED CALL SCREENING -ON-DEMAND CONFERENCE CALLS -UNLIMITED LOCAL CALLS -100 LONG DISTANCE MINUTES

### **OFFICE PACKAGE- \$99**

-Live Main-Lobby Receptionist -Professional street address -Mail collection and handling (24/7 access) -Web based scheduling for conference room/ Temporary offices -8 hours of conference room/Temporary office -High speed internet in offices and conference rooms -High speed copier/ scanner (24/7 access) -50 bi ack and white copies



#### **RECEPTIONIST PACKAGE-\$149**

- -INCLUDES PHONE SERVICES
- -100 LIVE RECEPTIONIST MINUTES
- -LIVE MAIN-LOBBY RECEPTIONIST TO MEET AND GREET
- YOUR CUSTOMERS DURING BUSINESS HOURS
- -LIVE RECEPTIONIST FOR CALL ANSWERING WITH YOUR PERSONAL PHONE PROMPT
- -LIVE CALL SCREENING TRANSFERRING AND FORWARD -APPOINTMENT SCHEDULING
- -LIVE INBOUND AND OUTBOUND SALES SUPPORT -INVOICE COLLECTIONS
- Involce collections
- -PROFESSIONAL SUITE ADDRESS
- -WE ACCEPT UPS, FEDEX, AND OTHER CARRIERS

#### **COMBINED PACKAGES**

-PHONE AND OFFICE PACKAGE - \$149 -Receptionist and Office Packages - \$199

